



## Contact

### Phone

+92 332-3088632

### Email

fizza.nishat91@gmail.com

### Address

Jinnah Avenue , Adj Malir Cantt Khi

## Education

2017

**MS Islamic Banking & Finance**

University of Karachi

2014

**MBA Banking & Finance**

University of Karachi

## Achievements

- Consistent CASA Winner From May to Sept 2023
- Consistent CASA Winner From Feb to Sept 2022
- TOP KPI Achiever in 2022
- Pan Pakistan Digital Card Activation Campaign Winner
- 2nd Position in Digital Banking Competition (Oct - Dec 2021)
- 2nd Position CASA Campaign for the Quarter Sept 2021

## Professional Qualification

·JAIBP - IBP-SBP

·Advance Certificate – AAOIFI Shariah Standards - IBA

# Fizza Nishat

## Banking Professional

A motivated and proficient banking professional with experience of 13 years in branch banking. Skilled in problem solving and day-to-day activities in polite, courteous and informed manner. Trusted always to maintain workflow and follow standards.

Currently seeking a position in a progressive institution, allowing me to leverage my strong communications, analytical and leadership qualities to improve the processes and operation leading to increase the profit and strengthening the concept of Islamic Banking.

## Experience

- **Jan 2024 - Till Date**  
**Bank AL Habib Ltd- Islamic I Rashid Minhas Rd Branch Khi**  
**Branch Manager**
  - Ensure achievement of sales targets for new and existing facilities, NTBs, cross selling of bank products, growth in CASA
  - Ensure the operational activities of the branch is according to the procedures and policies of bank and regulator.
  - Provide complete solution to customers and ensure end to end follow up to ensure different closure of sales.
- **Jun 2021 - Dec 2023**  
**NBP Aitemaad I IBB Shamsi Society Branch Khi**  
**Branch Manager**
  - Ensure achievement of sales targets for new and existing facilities, NTBs, cross selling of bank products, growth in CASA
  - Ensure the operational activities of the branch is according to the procedures and policies of bank and regulator.
  - Provide complete solution to customers and ensure end to end follow up to ensure different closure of sales.
- **Nov 2017 - Jun 2021**  
**NBP Aitemaad I IBB Cotton Exchange & Shamsi Society Br Khi**  
**Operation Manager**
  - To ensure all operational transaction are in accordance within the bank's and regulator's framework.
  - Custodian of all original documents of advances/credit customer and PDC's.
  - To ensure timely reporting through of customer outstanding on eCIB.
  - To ensure booking of monthly accruals of income
  - To ensure Timely deduction of monthly/quarterly installments.
- **Apr 2016 - Nov 2017**  
**Dubai Islamic Bank Pakistan Ltd I F.B Area Branch Khi**  
**Operation Manager**
  - To authorized all transactions made by CSO/UT.
  - To authorized Account Opening, Amendments, ATM & Cheque Book management.
  - To authorized clearing (Normal, Same day, Intercity & Outward Bills for Clearing)
  - To issue certificate of Deposits, Term Deposit Receipts, Prepaid card issuance.
  - Online Bank Transfers, OFTT / IFTT, Deceased / Dormant cases.
  - Handling customers complains and queries. Audit, compliance, branch operations
- **Jun 2011 - Apr 2016**  
**BankIslami Pakistan Ltd I Rashid Minhas Road Branch Khi**  
**Tr. Customer Service Officer - Customer Service Executive**
  - Cash, Clearing, transfers, account opening, AML CFT, Lockers.
  - To authorized Account Opening, Amendments, ATM & Cheque Book management.
  - To authorized clearing (Normal, Same day, Intercity & Outward Bills for Clearing)
  - To issue certificate of Deposits, Term Deposit Receipts, Prepaid card issuance.