



# JAMIL AKHTAR

Civil Engineer

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Riyadh, Saudi Arabia

## Personal Information

- Nationality : Pakistani
- Marital Status : Married
- Driving License : Pakistan

## Engineering Certification

- Saudi Engineer Council (**SEC**)
- Pakistan Engineer Council (**PEC**)
- China Engineer Council (**CEC**)

## Computer Skill

- Primavera **P6**
- Auto CAD (**2D & 3D**)
- MS Office
- SPSS (**Research Work**)

## Management Skill

- Quality Management
- Performance & Monitoring
- Communication & Teamwork
- Time management

## Language Skill

- English
- Chinese
- Arabic
- Urdu

## Hobbies & Interest

- Reading Books
- Travelling
- Sports

## Professional Summary

Detail-oriented Civil Engineer with having **8 years of work experience** in overseeing construction projects and in managing all aspects of large scale International construction projects in the different countries (**China, Saudi Arabia, Iraq & Pakistan**) with international construction organizations.

Also be actively involved in the **International Tendering Activities** of different international projects like Dam, Reservoir, Pumping Houses, Filtration plant, Roads, Bridges and Underground Water Supply Systems.

## Expertise Skills

- Project management and supervision skills.
- Inspection, Monitoring and Controlling of **QA/QC** civil works on site.
- Prepare bidding documents for international engineering projects.
- Prepare and monitoring of construction schedules On **Primavera P6**.
- Preparation of construction drawings for project on **Auto Cad**.
- Prepare request for inspections of (**RFI, MRI, QSR, NCR**) as per **ITP**.
- Attend coordination meetings with client and consultants.

## Award & Achievements

- Participated in Project's Tendering and won the international Project.
- Scholarship Award from "Hunan Government China in 2011".
- Certificate of good Attendance record during whole study period.
- Excellent student Award from "Changsha University of Science Technology".

## Educational Background

### Master | Project Management

Riphah International University Islamabad, Pakistan.  
2017 - 2019

### Undergraduate | Civil Engineering

Changsha University Of Science and Technology Hunan China.  
2009 - 2012

### Diploma | Associate Engineer (Civil Technology)

Rawalpindi Poly Technical Institute Rawalpindi, Pakistan.  
2005 - 2008

## Training & Internship

Three Months Internship on high rise building construction project as a Civil Engineer in **China Construction Second Engineering Bureau Co Ltd** from **12 May 2012 to 11 August 2012**.

## Professional Work Experience

### 1. QA/QC Civil Engineer

China CAMC Engineering Co., Ltd.  
Jan 2024 – Dec 2024 **(1 Year)**  
Basra, **Iraq**

**Project:** EPCC of CPF (**Oil & Gas**) Treatment System and Auxiliary Systems  
(**Block-9** Surface Facility **Phase-I** Project).

#### Responsibilities:

- Prepare request for inspection (**RFI**) & material receiving inspection (**MRI**) and checklist in accordance to approved inspection technician procedures (**ITP**).
- Conduct inspections of construction as per approved **ITP's** and Standards.
- Attend the regular meeting with the contractor for quality control system.
- Complete other tasks assigned by leaders.

### 2. Civil Engineer

Shandong Shuifa Municipal  
Construction Co, Ltd.  
Nov 2021 – Dec 2023 **(2 Years)**  
Jinan, **China**

**Project:** Rehabilitation and Upgrade of Water Supply System to WTP with Scada  
Including : (**a**) Rehabilitation and Provision of Water Storage Reservoirs;  
(**b**) Intake Structure Including Transmission Structures.

#### Responsibilities:

- Prepare technical proposals for bidding of International construction projects.
- Create and track construction schedules by using **PRIMAVERA P6** software.
- Identify and develop relationships with industry professionals to generate new business opportunities.
- Chair meetings with client team to resolve the complex project issues.

### 3. Project Engineer

Shandong Water Conservancy  
Group (**SDWP**).  
Nov 2019 – Oct 2021 **(2 Years)**  
Jinan, **China**

**Project:** Dhaka Environmentally Sustainable Water Supply Project including:  
(**a**) Temporary slipways; (**b**) Site facilities Intake works, include the service of buildings; (**c**) Infrastructures and the other work.

#### Responsibilities:

- Analyze the implementation of project schedule plans by using **Primavera P6** and propose corrections and preventive measures to construction teams.
- Act as a liaison between various stakeholders, including clients, contractors, and team members, to ensure effective communication.
- Monitor project progress against timelines for adjusting plans as necessary.
- Preparing monthly and annual progress reports of project.

### 4. QA/QC Civil Engineer

Saudi Binladin Group (**SBG**)  
May 2015 – Oct 2016 **(1.5 Years)**  
Makkah, **Saudi Arabia**

**Project:** Abraj Kudai largest hotel project Including: “(12 towers, 45 stories high with 10,000 bedrooms, 70 restaurants, and 4 rooftop helipads)”.

#### Responsibilities:

- Carry out regular quality inspections, supervise and urge the implementation of rectification of quality problems and organize quality regular meetings.
- Prepare and present quality reports to management and stakeholders, detailing findings and corrective actions.
- Maintain record of all Document of inspections, tests, and non-conformance reports to track project quality.
- Preparing daily and monthly quality progress reports of project.

### 5. Civil Site Engineer

China Machinery Engineering  
Corporation (**CMEC**)  
Jan 2013 – Jun 2014 **(1.5 Years)**  
Samara, **Iraq**

**Project:** Iraq Salah Al-din 2×630 Mega Watt power plant project.

#### Responsibilities:

- Supervised construction activities on site as per specifications of drawings.
- Conduct regular site inspections to monitor progress and ensure compliance with safety regulations.
- Attend the regular meeting with the contractor for work progress as per plan.
- Preparing daily and monthly site progress reports of project.