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# JASIM NAVEED

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## PROFESSIONAL SUMMARY

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I lead high-performing teams and optimize production processes to achieve exceptional efficiency and quality having 7 years of experience in sterile manufacturing. With a strong background in lean manufacturing techniques, I excel at reducing costs, improving performance, and ensuring compliance with company standards in high-volume production environments. My expertise strategically matches team members to their optimal roles, fosters a collaborative and motivated workforce, and drives continuous improvement initiatives. I am committed to achieving corporate objectives through innovative problem-solving, effective training, and a relentless focus on productivity and excellence.

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## WORK HISTORY

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### **Assistant Manager Production (Parenteral section), 07/2023 - 01/2025**

#### **OBS Pharma (Pvt.) Ltd. - Lahore (Pakistan)**

**Outline:** I was Employed at a leading pharmaceutical manufacturer's development facility in Pakistan. Responsibilities include conducting manufacturing operations in line with PIC/S and cGMP standards, accurately recording critical manufacturing data, and diligently completing and adhering to batch records while ensuring compliance with standard operating procedures.

- Enhanced guidelines and process workflows were designed and enforced, maximizing manufacturing productivity, minimizing batch errors, reducing batch manufacturing time including scaling up batch sizes.
- Monitored cleanroom operations and ensured strict adherence to aseptic gowning procedures, personnel hygiene, and behavior protocols to maintain sterile conditions.
- Comprehensive quality system documentation was completed, encompassing deviations, change control, CAPA, and root cause investigation in detail Identify and implement changes aimed at enhancing operations, streamlining work processes, reducing turnaround time, and elevating quality standards

### **Production Officer (Parenteral section), 12/2020 - 06/2023**

#### **Bayer Pharmaceuticals Pvt. Ltd. - Lahore, Pakistan**

**Outline:** I led the pharmaceutical manufacturing team at a reputable facility in Lahore, Pakistan, overseeing the timely execution and delivery of pharmaceutical development projects and manufacturing batches.

- Oversaw the daily operations of the production area, ensuring adherence to the company's Quality Management System (QMS) and Standard Operating Procedures (SOPs), while also maintaining facility integrity.
- Coordinated closely with Quality Assurance (QA) teams for line clearance, in-process quality checks, and batch documentation review to ensure compliance with GMP and regulatory standards
- Through the implementation of Overall Equipment Efficiency (OEE) tool, the overall equipment efficiency was enhanced. This initiative led to a remarkable increase in production manufacturing.
- Verified that all critical processing equipment underwent validation and calibration processes to meet GMP standards.
- Ensured full compliance with GMP standards, including managing the Environment Monitoring System (EMS), investigating, and reporting out-of-specification incidents.

## **Production Officer, 01/2019- 11/2020**

**CCL Pharmaceuticals Pvt. Ltd. - Lahore, Pakistan**

**Outline:** I've served CCL pharmaceutical Pvt. Ltd. as a Production Officer, entrusted with overseeing the production of both sterile and non-sterile pharmaceutical products.

- To enhance efficiency and reduce costs, I implemented strategies to increase batch sizes of products.
- I was accountable for upholding area logbooks and ensuring adherence to other relevant good documentation practices.
- Ensured the PPE of all staff and ensured that area is maintained for the required environmental standards essential for production.
- Trained new hires and set up mentoring relationship to drive team performance.

## **Management Trainee Officer Production , 10/2017 - 12/2018**

**CCL Pharmaceuticals Pvt. Ltd. - Lahore, Pakistan**

**Outline:** In my role, I was responsible for overseeing operations sterile production area.

- Executed Daily planning, weekly planning & Monthly planning.
- Ensured that all standard yields of batches are maintained by production line.
- Ensured Hygienic condition of production personal. Supervised activities of workers and enforced safety regulations.

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## SKILLS

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| <ul style="list-style-type: none"><li>• Health and Safety Compliance</li><li>• Production scheduling</li><li>• Training coordination</li><li>• Performance evaluation</li><li>• Continuous improvement techniques</li><li>• Safety management</li><li>• Process improvements</li><li>• Quality Management System</li><li>• Asset Management</li></ul> | <ul style="list-style-type: none"><li>• Cross department benchmarking</li><li>• Manufacturing leadership</li><li>• Troubleshooting handling</li><li>• 5s principles</li><li>• Leadership skills</li><li>• Strategic Planning</li><li>• Punctuality assurance</li><li>• Production oversight</li></ul> |
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## EDUCATION

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**SSC Science , 2010**

**BISE Lahore**

**HSSC Pre-Medical, 2012**

**BISE Lahore**

**Doctor of Pharmacy Pharm.D. , 12/2012 - 12/2017**

**University of the Punjab – Lahore Pakistan**

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## AWARDS, ACCOMPLISHMENTS, AND HONORS

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- Received an award for completing the decontamination study in the Cephalosporin section.
- The Baystar award was granted for successfully producing the Nur-Isterate Injection for South Africa

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## PERSONAL INFORMATION

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Nationality

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## CUSTOM

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Pakistan