

Resume

Md. Kafil Uddin
Mailing Address:
Madinat-Ul-Ummal, Dammam
SAUDI ARABIA
Mobile: 0594304989
E-mail: md.uddin1@alshaya.com



Career Objective:

I am passionate about learning and using technology to improve productivity and efficacy. I believe in continuous self-improvement and strive to make a positive impact in both my personal and professional life. To build up careers as required field in our company, I would like to implement my knowledge, creativity, and innovative thinking in this field.

Professional Experience

3. Team Leader (HFD Dammam DC) OCT 2021 To Continuing: -

- Daily Logistics Operation planning a head to make sure that all the requirements are fulfilled.
- Morning Briefing with all team members and make sure that all of them present with PPE and check the area that all equipment safe and ready to use.
- Making daily Route Plan one day a head and arrange all outgoing to avoid any issue as per schedule.
- Reconfirm all delivery and make separate all new appointment orders and arrange another priority for customer.
- Update all route plans and make entry for all deliveries which was delivered and share with concern Team.
- Order those was delivered change their status and share the data for re-appointment orders with concern team.
- Make sure all store area like Inbound, return & reschedule are aligned and in good manners.
- Complete all deliveries direct and indirect (Store + customer) orders within the time Frame.
- Tracking all movements for delivery team and make sure they fulfill all requirements which helps to bring brand value.
- Root cause analysis on performance and investigate them and improve those to solve the issue.
- Making the Data and analysis them and share them with higher management by weakly, Monthly & Period wise.
- Utilize the truck and make sure all headcounts are using by the workload.
- Implement all areas and task and make sure everything done with in timeline, and nothing is pending for extra hours.
- Collaborate with management team and reduce staff & 03 PL team to save extra cost.

- Inbound receive and find out if there are any discrepancies.
- Arrange all the orders for the delivery which is assigned with the Routes.
- Reconfirm with the clients to avoid delay or complaints.
- Make sure all the orders are ready to pick with the delivery team.
- Make connection with Brand team, Dc team, CC team & store Team to solve the issue cases.
- Mail Follow up.

2. Warehouse operatives (Mothercare Logistics) July 2020 to Sep – 2021: -

AL Shaya int. Trading

- Dealing with Receiving new shipments, picking process for multi stores, Dispatch ready items for fashion house.
- Receiving inbound shipment
- Make ready for the new shipment with price Tag, Tag & Bin locations Put away.
- ASN closure.
- Share the stock details with the Brand team.
- Process for outbound
- Making put away for specified stores which shared by brand team.
- Shipment close for store Return and share the details with Store team.
- Arrange all outbound for stores.

EXTRA COURSES

- I have completed 1 month course on SEO Search Engine Optimization from BITM. It's relevant for development the web sites in the search engine and helping to rank it on the page.

Strength:

- I have strong knowledge on computer skills.
- I have accomplished a good knowledge in production, quality & cleaning.
- I can encourage and motivate the other team member to enhance the company goals.
- Good attitude for team works.
- Always working hard and helping others during the rush hour.

SPECIAL QUALIFICATION

- Having a great ability to manage the team & motivate them about their task to achieve.
- Having a strong leadership skill to run operation and organize them in well manner.
- Quick learner and having great problem-solving skills and improve them in diplomatic way.
- Having a great knowledge of warehouse management including Floor ops and system ILS, IBM, OMS, Jaspersoft ETC.
- Capable of both performing within a group and leading groups, able to work with under pressure.

- Able to handle different kind of situation.
- Excellent in communication and interpersonal skills.

Educational Background:

Degree : Bachelor of ARTS
 Result : 2.56 OUT OF 4
 Subject : English Literature
 Institution : Tejgaon college
 Passing Year : 2016

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent
Hindi	N/A	N/A	Excellent
ARABIC	N/A	N/A	Good

Computer Skills:

Operating System: Windows XP, 7, 8.

Application Package: MS. Word, MS. Excel & MS. PowerPoint.

Hardware: Computer Hardware Setup & Setting, Windows trouble shooting

Interest:

Reading novel, Traveling, Watching Football, Enjoying Music and Sports

Personal Details:

Father's Name : Late. Golam Nobi
 Mother's Name : Hazar a Khatun
 Date of Birth : 07/12/1992
 Nationality : Bangladeshi
 Religion : Islam
 Blood Group : O(+)
 Marital Status : Married.

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

(Signature)

 Kafil Uddin