

Moiz Khalid

Wahdat Colony, Lahore, Pakistan

+92 323 4369657 | [moizkhalid5932@gmail.com](mailto:moizkhalid5932@gmail.com)

Date of Birth: March 1997

Valid Pakistan Driving License (Motor Car) | Willing to Relocate Immediately

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### Professional Summary

Motivated and technically skilled Technical Sales Engineer with 3+ years' experience in the steel building and PEB sector. Proven track record in client management, cost estimation, workshop drawings, and coordinating production processes. Strong blend of site supervision and business development, holding a valid Pakistani Motor Car License and ready for immediate relocation to the KSA to contribute to a reputable steel structures company.

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### Core Competencies

- Technical Sales & Client Relationship Management
  - Cost Estimation & Tendering (Steel Structures)
  - Workshop Drawings & Production Coordination
  - AutoCAD (2D/3D) | MS Office
  - Project Coordination & Site Supervision
  - Excellent Communication & Team Leadership
  - Valid Pakistan Motor Car Driving License
  - Immediate Relocation Availability
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### Professional Experience

**Premium Engineering Pvt. Ltd** — Technical Sales Engineer (Steel Buildings)

July 2022 – Present

- Managed key clients and maintained updated pipelines to ensure repeat business.
- Prepared detailed cost estimates, technical/commercial proposals, and tender documents for steel building projects.

- Coordinated with production teams for workshop drawings and technical production details.
- Handled all technical and commercial correspondence with clients and suppliers.
- Reported progress to senior management, consistently achieving monthly and annual sales targets.

**E-Build Pakistan** — Business Development Executive  
June 2021 – July 2022

- Promoted digital construction supply chain solutions to material providers.
- Built and maintained client-vendor relationships to streamline material delivery.

**Multi Construction Services** — Site Supervisor  
Sep 2019 – Mar 2021

- Supervised daily construction site activities, subcontractors, and labor.
- Ensured adherence to safety protocols and quality standards.
- Coordinated materials, plant, and equipment delivery to site.

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**Education**

M.Sc. Construction Management (In Progress)  
University of Engineering & Technology, Lahore | 2024 – Present

B.Sc. Civil Engineering Technology (CGPA: 3.41)  
University of Sargodha | 2015 – 2019

Intermediate – Pre-Engineering  
Govt. College of Science, Lahore | 2013 – 2015

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**Internship**

**Building Research Station** — Intern (Aug 2019)

- Performed soil investigations, destructive and non-destructive concrete testing.

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### **Certifications & Training**

- CPD Seminars: Human Disaster Management, Computer Analysis & Design of Structures
- English Works! Program (US Department of State)

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### **Technical Skills**

- AutoCAD (2D & 3D)
- MS Word, Excel, PowerPoint
- Strong communication, leadership & planning

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### **References**

Engr. K.M Adil  
GM Sales & Marketing, Premium Engineering Pvt. Ltd.  
Phone: +92 300 8822200